

Guidelines for Literature Funding Assistance (Valley City, ND, 4/24/2010)

Purpose: The R4 Literature Fund has been established to aid any Intergroup in facilitation our primary purpose – to carry the message to the still suffering compulsive eater.

1. Applications from any Intergroup to the R4 Ways and Means/Finance Committee at the Region Assembly or mailed to R4, c/o Ways and Means/Finance Committee, PO Box 1604, Fenton, MO 63026-8604.
2. To be included:
 - a. Description of the literature that will be purchased to aid a new or nearly new meeting affiliated with the Intergroup. (500 words or less)
 - b. A time frame within which the funds will be used
 - c. Estimated cost and amount of funding requested (up to \$200.00 per group).
 - d. Project Coordinator information.
3. On completion, a report on the project will be presented at the next R4 Assembly or sent to R4 in time for the next Assembly. This will include:
 - a. Success and Recommendation.
 - b. Receipts and how the funds were spent.
4. Funding requires a majority vote of the Ways and Means/Finance Committee at the Assembly at which the request is made.
5. Distribution of funds will be immediately following the committee approval.

R4 Literature Funding Application

Intergroup Name _____ Date _____

Address _____ Phone _____

City _____ State _____ Zip _____ WSO# _____

Project Coordinator's name _____

Address _____ City _____ State _____ Zip _____

Phone number () _____ email Address _____

Intergroup chairman's signature _____

Intergroup or unaffiliated group secretary's signature _____

Project Title _____ Estimated Costs _____

Amount of funds requested _____

Estimated Completion date of the project: _____

Project Summary (500 words or less). Attach if necessary.

After completion of the project a report shall be submitted to R4 "Ways and Means/Finance Committee" describing the successes and recommendations, receipts of the expenditures and how the awarded funds were spent.

-----FOR USE BY THE FUNDING Coordinator and Treasurer -----

Balance in R4 Treasury _____ as of _____

Balance of amount budgeted for funding _____ as of _____

% of Estimated Exp. _____ %

Approved _____

Ways and Means/Finance Committee Chair Date

Approved _____

Region Treasurer Date

Send to R4 Ways and Means/Finance Committee PO Box 1604 Fenton, MO 63026-8604